

# SBSM ANNUAL MEETING

## ABSTRACT SUBMISSION GUIDELINES

SBSM Annual Meeting

March 19-22, 2025

Seattle, WA

Questions? Contact [info@thesbsm.org](mailto:info@thesbsm.org)

### Submission Deadlines

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Poster, Paper, Symposium, Studies in  
Progress, and Case Based Presentations

Monday, September 16, 2024  
at 5:00 PM EST

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### PRESENTATION FORMATS

#### Paper Presentation

Paper presentations are clustered with other papers around common themes and presented via oral presentations that are approximately 10 minutes in length per paper presentation. One abstract is submitted per paper presentation.

#### Poster Presentation

Presentations are grouped thematically within the poster/exhibit hall. Poster Sessions allow abstract authors to discuss their research with interested colleagues for 90 minutes in an informal setting. One abstract is submitted per poster presentation.

#### Symposium Presentation

A symposium provides an integrated set of presentations around a central theme. Proposals that address innovative, emerging, or provocative topics from multiple perspectives are encouraged. Symposium presentations typically include 3-4 presenters and a discussant who will conclude the presentation with an integrative summary and discussion. The symposium Chair/organizer should submit a single abstract summarizing the symposium theme, objectives, and each presentation. Each presenter, including the discussant, should be listed as a co-author in the abstract submission portal. Symposium presentations are scheduled for 60 minutes.

### NEW FOR 2025!

#### Case Based Presentation

SBSM would like to expand topics for this year's conference to include clinical case studies and series. Please consider submitting a case example that explores biopsychosocial science and well-being for this year's annual meeting.

#### Studies in Progress Poster Submission (SiPPS)

On a trial basis for its 2025 Annual Meeting, the Society for Biopsychosocial Science and Medicine (SBSM) will consider abstract submissions that describe studies that are in-progress at the time of the abstract submission deadline.

It is required that the final results of such in-progress work will be presented at the time of the Annual Meeting. Such in-progress submissions are only eligible to be presented as posters if they are accepted.

This new pilot feature of the meeting is based on SBSM's scientific excellence goal of advancing the field through rigor, transparency, and openness. It is also meant to facilitate inclusion at the meeting by

reducing barriers to participation that might result from having incomplete work at the time of the abstract submission deadline.

Submissions will be reviewed according to the same standards of rigor and quality that are applied to regular submissions, but the following SiPPS track guidelines will be emphasized:

- 1) a clear description of the research question(s);
- 2) study design features, including pre-registrations, sample sizes, sample characteristics, and measurement approaches;
- 3) a statement on data collection progress and study timeline information;
- 4) statistical analysis plan; and,
- 5) anticipated clinical and/or scientific significance.

A priority for acceptance decisions will be placed on empirical studies, clinical trials, and meta-analyses. In-progress small pilot or feasibility studies, as well as narrative and qualitative reviews, are ineligible. Descriptive statistics are acceptable. Early inferential statistics that could be construed as contributing to scientific bias prior to study completion are not acceptable (i.e., “P-Hacking”; PLoS Biol. 2015, 13;13(3):e1002106. doi: 10.1371/journal.pbio.1002106). Submitters must attest that their analyses and final results will be complete and will be presented as part of their poster (if the submission is accepted). If the work is still incomplete and results are not available by February 07, 2025, then those who have accepted submissions for the SiPPS Track must notify SBSM so that Meeting Program can be updated accordingly. Work that is still incomplete by the February 07 deadline is not eligible for presentation at the meeting.

During its pilot phase and out of fairness to all submitters and volunteer peer-reviewers, the first authors of SiPPS will be ineligible for travel awards. This is because of the earlier timing of final peer-reviews and awards decisions relative to the later deadline of confirming the completion of in-progress work for everyone who submits for this track.

## **SUBMISSION GUIDELINES**

**Abstract publication and eligibility:** Abstracts previously *presented* at a meeting are not eligible for submission. Previously published work (in any journal) is not eligible for submission for presentation.

**Abstract format:** The body of an abstract may not exceed 2400 characters, not including the author information or title. Abstracts must be entered single-spaced with no indents or bullets. **Do not include the names of the authors in the body of the abstract.** Please use the terms “presentation” or “presenter” (e.g., “the first presentation”) in place of author/presenter names in symposium descriptions. For best results enter the abstract as plain text and use the formatting and special character tools available within the program.

**Graphs and charts:** Published abstracts will not be reproduced in color, so any graphic must be legible and understandable when printed in black and white. Graphics cannot exceed 3.25 inches, or 8 cm in width, and must be submitted in .pdf format in one file.

**Appearance of author information in printed abstract:** For abstracts with more than one author, if the institution, city, state and country are the same, that information will appear once at the end of all the listed names. Any consecutive identical information will appear only once. Do not include authors names in the body of an abstract.

**Blinded review:** Abstract reviewers receive blinded abstracts for review. Please do not put author/presenter names in the body of the abstract including symposia abstract submissions (symposium descriptions can substitute “the first presentation” or “the first presenter” to describe individual presentations/presenters).

**Abstract confirmation:** A confirmation of your submission including your abstract as it will appear if accepted will be sent to the email address used to create the abstract. Please review the abstract to ensure its accuracy. If you do not receive a confirmation upon submission, please check your spam

folder. If you still have not received a confirmation email, please contact [info@thesbsm.org](mailto:info@thesbsm.org). You can retrieve a copy of your submitted abstract by logging in and then select the "Resend Confirmation Email to Main Author" option.

**Abstract notification:** The main author of the submission will be notified of the Program Committee's decision by the week of November 18th, 2024.

**Registration:** Presenters of accepted abstracts are required to register for and attend the meeting. If the main author is not able to attend, a registered co-author may present.